

APPROVED

**TOWN OF MANILA SPECIAL MEETING/WORK SESSION
MANILA TOWN OFFICE
145 E HWY 43
THURSDAY, APRIL 13, 2017 AT 5:30 PM**

MINUTES

MEETING CALLED TO ORDER: The meeting was called to order by Mayor Gretchen Northcott at 5:33 PM.

PRESENT: Mayor Gretchen Northcott, Council Member Randall Browning, Council Member Greg Scott, Council Member Ross Catron, Council Member Alan Staggs and Town Clerk Marlena Connor

GUESTS: Gareth Powell

TOWN COUNCIL REPORTS:

- **ROSS CATRON-ROADS:** Council member Ross Catron talked to Brett Reynolds about the roads report, he will have more information sometime next week. Council member Ross Catron stated that he had spoke with James Olsen with Daggett County and they are crushing gravel now. The town will have to pay several hundreds of dollars annually for storage.
- **GREG SCOTT- SAFETY COMMITTEE PROCEDURE MANUAL UPDATE:** Mayor Gretchen Northcott asked Greg Scott to make a trenching procedure. Mayor Gretchen Northcott is going to talk to Wheeler about procuring a trench box. A gas detector was ordered with a fan & a generator.
- **RANDALL BROWNING-PLANNING & ZONING UPDATE:** Council Member Randall Browning gave an update on planning & zoning. There are three issues that P & Z are dealing with now. There is a potential lawsuit from a couple of residents that the Town is working with to fix any issues. There is a garage on 5th E that would like to build a new home, but town ordinance states that garages cannot be behind the home. There is a non buildable lot that some residents want to be able to build on.
- **ALAN STAGGS- POLICIES:** Council Member Alan Staggs has worked on $\frac{3}{4}$ of the policies that Mayor Gretchen Northcott gave to him. Mayor Gretchen Northcott stated that the town is going to put the policies on hold for now.

FIRE DEPARTMENT UPDATE: Doug & Cathy Golightly have been cleaning out old paperwork, shredding old checks and getting service records for the vehicles. Council Member/Fire Chief Randall Browning talked to Mike Erickson with State of Utah Division of Forestry & State Lands about the need of safety inspections for the 5 ton & the red forestry truck and fleet number. State of Utah Division of Forestry & State Lands will always hold the title to the two fire trucks. There is still a \$20,000 grant that the Manila Fire Department can use before June 30, 2017. Mike Gyllenskog will convert the trucks from military trucks to fire trucks. Council Member/Fire Chief Randall Browning stated that the fire department has been using training videos, and put out a brush fire.

FIRE PROTECTION INTERLOCAL AGREEMENT: Town Council decided to approve the agreement for one more year pending the lawyers review and Town Council editions.

MUSEUM BOARD REQUEST FOR OLD BUILDING: Mayor Gretchen Northcott stated that the Museum Board should have a time limit to come pick up the building, the county will have to come get the building, and they will have to renovate the building & use it as the Museum Board had initially intended. Council Member Randall Browning made a motion to give the museum board the old town office building. Council Member Ross Catron seconded the motion. All were in favor. The motion carried.

SCHEDULE NEXT MEETING: Mayor Gretchen Northcott scheduled a budget meeting for April 27, 2017 at 6:00 PM.

ADJOURNMENT: Council Member Greg Scott made a motion to adjourn the meeting. Council Member Ross Catron seconded the motion. All were in favor. The motion carried. The meeting was adjourned at 6:38 PM.

Gretchen Northcott, Mayor

Marlena Connor, Town Clerk